**Cancer Focus Northern Ireland**

**Virtual Delivery of Smokebuster’s Programme**

**Year 6 & Year 7**

To **request a date** for the virtual delivery of our Smokebuster’s Programmes complete and return the booking form below and we will get back with a date and ZOOM connection.

For ease of processing please put your school’s name and post code in the **subject box of your return email** and **save the booking form with the same details**. This would be much appreciated.

**Booking Form**

|  |  |
| --- | --- |
| **School:**  **Address:** | **Coordinator Name (print)**  Mob:  **Optional.** Used only in the event of poor connection problems during delivery |
| **Postcode:** | No of Yr. 6 **classes:**  No of Yr.7 **classes:** |

Identify the **DAY** of the week and **TIME SLOT** which best suits you and **we will forward an available date.**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Indicate 1,2,3, 4,5,6 in order of preference the days /times below that suit you best.** | **NB.**  The **Yr 6 and Yr 7 programmes are approximately 40 mins each and are delivered consecutively on the same day.** |
| **Any Wednesday** | **9 30 – 10 45** |  |
|  | **11 15 – 12 30** |  |
|  | **1 15 – 2 30** |  |
| **Any Friday** | **9 30 - 10 45** |  |
|  | **11 15 – 12 30** |  |
|  | **1 15 – 2 30** |  |

**Preparation of computer equipment in advance:**

* Each class teacher will be required to **log on** to our **ZOOM** call from their **whiteboard** which should have an **external webcam** / **I pad** positioned at **the top of the screen** to enable us to see and interact with the pupils. If there is no webcam available teachers might log on with their laptop/pc, however this tends to diminish the quality of programme delivery.

Thanking you for all your work in these challenging times

Kind Regards

Eileen

Return email:

**eileendonnelly@cancerfocusni.org**